

APPLICATION FORM

APPLICATION FEE

A non-refundable application fee of **\$75 plus GST (\$80.25)** must accompany this form.

<input type="checkbox"/> Cheque (made payable to: Vitesse (Re-Skilling) Canada Inc.) Credit Cardholder's Name (please print): _____	
<input type="checkbox"/> Visa _____	expiry date _____
<input type="checkbox"/> Mastercard _____	expiry date _____
<input type="checkbox"/> Amex _____	
Credit Card Number: _____	

PROGRAM APPLIED FOR (select one only*)

* a separate application form and fee must accompany each program applied for.

<input type="checkbox"/> Ottawa-Vitesse University Software Engineering Program	<input type="checkbox"/> Ottawa-Vitesse College IT/Telecommunication Program
<input type="checkbox"/> Ottawa-Vitesse College Photonics Program	

PERSONAL DATA

Title	<input type="checkbox"/> Mr.	<input type="checkbox"/> Mrs.	<input type="checkbox"/> Ms.	<input type="checkbox"/> Miss	Other _____
Last Name			First Name		Middle Initial
Address			City	Province	
Postal Code	Telephone (Home)	Telephone (Work)	E-mail		

ACADEMIC HISTORY

List all post secondary qualifications starting with the most recent.

Name and Location of Institution	Program	Date (From ___ to ___)	Diploma/Degree Completed

Work History

(Minimum 2 years required)

Name and Location/City of Company	Position Held	Date (From ___ to ___)

IMMIGRATION STATUS

<input type="checkbox"/> Canadian Citizen	<input type="checkbox"/> Student Visa	<input type="checkbox"/> Landed Immigrant	<input type="checkbox"/> Other Visa (please specify) _____
Country of Permanent Residence		Province of Permanent Residence	
Country of Citizenship		Date of Entry into Canada (optional)	

MANDATORY DOCUMENTS

Please attach the following documents with this application form:

- Official transcripts (University and/or College) originals or certified
- Curriculum vitae (paper copy and on 3 ½" diskette)
- Cover letter explaining your interest in the program (paper copy and on 3 ½" diskette)
- Cheque (if applicable)

DECLARATION

Please read the following conditions carefully before submitting your application:

- I hereby certify that all statements in this document are correct including my declaration of citizenship and immigration status. I understand that misrepresentation of this data may result in termination of my involvement in the Vitesse program.
- I am not enrolled as a part-time or full-time student in any post secondary institution such as a college or university.
- I understand that if selected to the Vitesse program, I am obliged to complete the program; otherwise, I agree to pay any administration fees incurred in the process of my placement.
- I understand that if selected to the Vitesse program, I agree to the release to Vitesse (Re-Skilling) Canada Inc. my academic grades in courses taken during my participation in the Vitesse program.
- I understand that enrollment in the Vitesse program is subject to company sponsorship and that Vitesse (Re-Skilling) Canada Inc. will not be responsible for any changes in company needs or sponsorship

Signature _____	Date _____
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Please forward the application form and all required documents to the following address **(electronic or faxed copies will not be accepted)**:

VITESSE (Re-Skilling) Canada Inc.
1200 Montreal Road, Building M-50, Room B235A
Ottawa, Ontario
K1A 0R6